

VALDOSTA CITY PUBLIC SCHOOLS

PERSONNEL OFFICE
P.O. BOX 5407
Valdosta, Georgia 31603-5407

To: _____

Date: _____

I am applying for employment with the Valdosta City School System in the field of:

Your evaluation of my qualifications for the position will be a service to the school system and to me. You will find enclosed a stamped and addressed envelope in which to return this form to Valdosta City Schools. I appreciate your help. I understand that this information is confidential and that I will not have access to this reference from.

Full Name of Applicant: _____

Prompt return of this evaluation form to the above address is requested. The information furnished is confidential and will be used in a professional manner. Your cooperation is greatly appreciated.

Please check in the appropriate column the factors for which you have adequate information for appraisal.	Superior	Above Average	Average	Below Average	Poor	I have no Knowledge of
PERSONAL						
Appearance						
Character						
"Common Sense"						
Attitude						
Personality						
Physical Health						
Self-Control						
Use of English						
PROFESSIONAL						
Adaptability to New ideas						
Promptness						
Cooperation						
Knowledge of Subject						
Loyalty						
Reliability						
Classroom Control						
Enthusiasm for Teaching						
Skill in Instructing						
GENERAL EVALUATION						

In what relationship have you known the application? Former student _____ Former employee _____

Other (Specify) _____

Would you employ applicant in such a position? Yes _____ Possibly _____ No _____

Supplementary Comments

Your Phone Number _____ Signature _____

Date _____ Official Position _____